INSTALLATION GUIDE
1. INTRODUCTION

This guide explains how to select, install and operate Cimberio’s range of regulating valves and flow measurement devices. The products discussed are primarily intended for use in heating and air conditioning systems.

The guide is intended for engineers involved in the design of systems, and the selection of regulating valves and flow measurement devices. It is also aimed at installing contractors who may need to interpret the engineer’s instructions and install or operate these products.

The guide also establishes the case for Cimberio’s high accuracy fixed orifice regulating valves. This type of valve has general acceptance in many parts of the world due the benefits of flow measurement accuracy and performance. The reasons for its increasing popularity over variable orifice valves are summarised in Section 4.

2. THE IMPORTANCE OF FLOW REGULATION

The possible consequences of inaccurate flow regulation are as follows:

- **Failure to achieve design temperatures**: Terminals receiving too little flow may not deliver their intended amounts of heating or cooling. This will mean that the areas they serve may fail to reach design temperatures under peak load conditions.

- **Wasted energy**: A system with poor flow balancing will heat up or cool down unevenly i.e. the areas starved of flow will take much longer to reach their design temperature than areas which have excess flow rate. This means that the system as a whole will have to operate for longer periods in order to ensure that design temperatures are achieved during occupancy periods.

- **Noise, erosion or air and dirt blockages**: Unbalanced systems will have regions of excess flow and regions of reduced flow. Excessive flow velocities may give rise to noise generation and erosion of system components. Reduced flow velocities may encourage the settlement of dirt particles or air bubbles.

- **Poor control valve response**: Modulating control valves may be unable to control properly if the circuits they control start off with too much or too little flow. In a circuit receiving too much flow, the first part of the control valve’s travel is wasted returning the flow rate back to its design value. In a circuit receiving too little flow, the action of the control valve may cause a dramatic drop in heat transfer effectively making the controller act as on/off.

- **Difficulty adjusting system performance**: If there is no clear record of flow rates and valve settings, it become very difficult, during subsequent operation of the system, to correct performance problems or fine tune the system to achieve optimum performance.
3. REGULATING VALVES AND FLOW MEASUREMENT DEVICES

The valves and flow measurement devices most commonly used in building services pipework systems, together with some typical applications, are described in this section. A summary of the different valve and flow measurement device types is provided in Table 1.

<table>
<thead>
<tr>
<th>DEVICE</th>
<th>DEVICE FUNCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STANDARD TERMINOLOGY</strong></td>
<td><strong>DESCRIPTION</strong></td>
</tr>
<tr>
<td>Isolating valve</td>
<td>Typically a gate or full bore ball valve with low resistance and little authority over flow.</td>
</tr>
<tr>
<td>Regulating valve</td>
<td>Typically a globe valve with some resistance and good authority over flow but which cannot be locked in any set position.</td>
</tr>
<tr>
<td>Double regulating valve</td>
<td>A valve that has regulating ability but which can be locked in its set position, and with a valve setting indicator to enable the setting to be recorded.</td>
</tr>
<tr>
<td>Fixed orifice device</td>
<td>An orifice device that can be used for flow measurement by measuring its pressure drop and relating this to flow rate.</td>
</tr>
<tr>
<td>Fixed orifice double regulating valve</td>
<td>A fixed orifice fitting either integral to or close coupled to a double regulating valve</td>
</tr>
<tr>
<td>Variable orifice double regulating valve</td>
<td>A double regulating valve that uses the pressure drop across its plug as the means of determining flow rate</td>
</tr>
</tbody>
</table>

Table 1: Common valve types and their functions

3.1 DOUBLE REGULATING VALVES

The installation of double regulating valves at appropriate points in the system is a basic requirement for effective system regulation. Purpose manufactured double regulating valves should always be specified; gate type isolating valves or full bore ball valves are not suitable for regulation.

Double regulating valves differ from ordinary regulating valves in that the flow setting is not lost when the valve is closed. They can be regulated from fully open to the required flow setting position, and then locked at that position. The valve may then be closed and reopened to the same setting. The body of the valve also features a dial indicating the setting of the valve. This
enables the user to record the setting for future reference. Double regulating are usually globe pattern valves for the smaller sizes (15-50mm), and butterfly type for the larger sizes 65mm-300mm. Figure 1 shows examples of Cimberio double regulating valves.

3.2 FIXED ORIFICE FLOW MEASUREMENT DEVICES

A simple orifice device is a circular metal plate with a centrally positioned orifice that produces a restriction in the fluid flow causing a pressure differential across the plate. This pressure differential can be used to calculate flow rate.

To achieve accuracy requires careful dimensioning of the orifice and associated pressure tappings. Therefore the use of manufactured fixed orifice fittings incorporating the necessary pressure tappings is recommended.

Fixed orifice devices are sensitive to upstream flow conditions. Fittings that distort the pattern of flow such as bends or restrictions will cause the flow measurement accuracy to deteriorate. In order to achieve reliable flow measurement accuracy it is recommended that a straight section of pipe be installed upstream of each device measuring at least 5 pipe diameters in length. Downstream conditions are less important and for heating/cooling applications can generally be ignored.

Figure 2 shows examples of Cimberio fixed orifice devices.
3.3 FIXED ORIFICE DOUBLE REGULATING VALVES

The fixed orifice double regulating valve is a double regulating valve either close-coupled to a fixed orifice fitting, or with an integral fixed orifice as illustrated in Figure 3. It permits flow measurement, regulation and isolation to be carried out at one location. The determination of the flow rate is obtained by reference to a single line pressure differential/flow rate chart. The regulating valve is usually an oblique pattern globe valve for smaller sizes or a butterfly type for larger pipe diameters.

**Figure 2:** Fixed orifice flow measurement devices

**Figure 3:** Fixed orifice double regulating valves
3.4 VARIABLE ORIFICE DOUBLE REGULATING VALVES

Variable orifice double regulating valves differ from fixed orifice double regulating valves in that they use the pressure drop across the valve opening for flow measurement. Hence the term variable orifice; for these valves there is a variable opening across which pressure differential is measured. The size of the opening varies depending on the valve setting.

Figure 4 shows cross sections of a fixed orifice valve compared to a variable orifice valve.

Figure 4: Fixed orifice and variable orifice double regulating valves

4. FIXED ORIFICE VERSUS VARIABLE ORIFICE

When designing its new regulating valve, Cimberio had to decide whether to copy the established and widely used variable orifice type regulating valve, or to develop the less common fixed orifice pattern. The main reasons for choosing the latter are summarised in the following sections.

4.1 FLOW MEASUREMENT ACCURACY

The fixed orifice pattern of valve is able to maintain far higher levels of flow measurement accuracy and repeatability than the variable orifice valve for the following reasons:

- **The orifice is fixed:** For a fixed orifice valve, as implied by the name, the orifice does not change. There is therefore a single kvs value for the flow measurement device and hence a single line graph of flow rate versus pressure drop. Because the orifice is fixed and has no moving parts, its accuracy can be guaranteed at any degree of valve closure. The accuracy of a fixed orifice device can be maintained within ±5% no matter what the setting of the attached double regulating valve.

For a variable orifice valve the valve setting and hence orifice dimension will vary so that a different kvs value is required for each valve setting. As the valve closes the area open to flow becomes very small. When the valve is nearly closed it becomes very difficult to ensure
fixed and repeatable kvs values across all products. As a result, some variable orifice valves exhibit a gradually deteriorating flow measurement accuracy (of up to ±12% or worse), as the valve is closed.

- **Accuracy is unaffected by system dirt:** Most heating and cooling systems will contain circulating particles of material which entered the system during installation. Such material could include dirt, sand, jointing materials, or where steel pipes are used, corrosion debris.

  For a fixed orifice valve, such material is unlikely to block the circular opening of the orifice. Orifice sizes for the smallest valves are at least 4 mm in diameter, which is enough to allow most debris through. Hence, flow measurement accuracy is usually unaffected by circulating dirt particles.

  For a variable orifice valve that is partially closed, dirt can become trapped around the plug of the valve causing the valve resistance to increase. Small diameter valves that are partially closed (50% or less) may have openings of less than 0.5mm around the valve plug which make them very susceptible to blockage. If a valve is partially blocked then a higher than normal pressure drop signal will be indicated across its tappings suggesting to the user that the flow rate through the valve is much higher than it actually is. If the valve has a minus 12% error under clean water conditions, this could increase to minus 20% or more in real systems with circulating dirt. The problem persists even when the valve is completely blocked. A pressure differential may still exist across the valve suggesting that there is flow when in fact, there is none at all.

**4.2 WHY FLOW MEASUREMENT ACCURACY IS IMPORTANT**

The importance of flow measurement accuracy is sometimes ignored on the grounds that many types of heating or cooling emitters are relatively insensitive to flow rate variations. However, inaccurate flow measurement has a significant impact on plant sizing and energy consumption, as can easily be demonstrated.

Suppose that the minimum acceptable cooling heat transfer for a particular situation was 10 kW and that anything less than this would lead to under-cooling of the room or zone. This kW load at a 6 deg ΔT gives a flow rate of 0.40 l/s. Hence, any flow rate less than 0.40 l/s could result in under-cooling.

However, if when it comes to measuring this flow, the accuracy of measurement is potentially minus 20% (as could be the case using a partially blocked variable orifice valve), then a safety margin must be added to the original load and flow rate to allow for this.

It can be calculated by simple arithmetic that one would need to allow a safety margin of plus 25% on flow rate and kW output, in order to compensate for a minus 20% flow measurement accuracy (since 80% of 125% would still ensure that the minimum acceptable 100% flow rate and heat transfer values were achieved). Hence for the above situation, the installed capacity would need to be 12.5kW with a consequent flow rate of 0.5 l/s.

Applying the same logic to a range of estimated flow measurement accuracies, one can establish the graph shown in Figure 5. It can be seen that if flow measurement accuracy can be improved to better than minus 5%, which is the case for fixed orifice valves, then the required safety margin...
on flow rate and kW output need only be just over 5%. This represents a far more acceptable level of risk for the performance of the system.

4.3 CONCLUSION

It can be concluded that in the past, many systems have been designed with significant safety margins that have allowed successful system performance even though flow rates were not accurately measured and set. However, this has been at the expense of over-sized heating and cooling plant and consequent wastage of energy. In view of the tightening requirements on installed cost and energy consumption, it can no longer be assumed that heating and cooling loads will incorporate healthy safety margins which can be used to offset the consequences of inaccurate flow measurement.

There is now a clear need for flow balancing and measurement devices that give as high accuracy as possible, and for a procedure that ensures that an accurate balance is achieved. In this respect, fixed orifice regulating valves have major advantages over variable orifice regulating valves.

Figure 5: Impact of flow measurement accuracy on heating and cooling safety margins
5. DESIGN CONSIDERATIONS

5.1 SELF-BALANCING ARRANGEMENTS

By careful sizing of pipes, flow rates can be made to approximately self-balance. A self-balancing arrangement will reduce the time required to regulate branch flow rates and will often make it unnecessary to balance flows through terminal units. However, there are usually cost and performance penalties that must be taken into consideration when attempting this solution.

The self-balancing characteristics of a pipe distribution system may be improved by considering the following design options:

Reverse return
A simple reverse return layout is shown in Figure 6. In order for this type of system to self-balance each of the terminal circuit pressure drops must be equal. Hence each circuit requires identical terminal units and similar pipe lengths and fittings. Furthermore, opposing pressure losses in the flow and return mains must also be kept as similar as possible. For example if the pressure loss in AB varies significantly from the pressure loss in CD then the self-balancing properties may be lost.

Reverse return systems invariably involve extra pipe work since a longer run of return pipe is required to complete the circuit. This can increase the overall cost of the system and increase system resistance leading to higher pump energy consumption. It is therefore important to ensure that the use of reverse return systems can be economically justified in comparison with a conventional layout with regulating valves.

Figure 6: Reverse return layout for terminal branches
Low loss headers
In circuits with based on low loss headers the idea is to keep the pressure loss in the mains as low as possible so that the pressure differential available to each circuit is roughly the same. In order for this arrangement to work the terminal devices have to be identical i.e. the same flow requirement and the same resistance to flow rate. Low loss headers require that pipe circuits are sized one or two sizes larger than would normally be the case.

Calibrated valves
It is possible to calculate the theoretical pressure loss required across a regulating valve in order to regulate the flow rates in the system. From these values the individual settings of each regulating valve can be predicted, thereby avoiding the need for a proper flow balancing procedure. In practice, any balance achieved in this way is likely to be extremely crude with potential for large variations in flow rate. This is because the theoretical resistances of components are not very accurate and manufacturer’s pressure loss data may not always be up to date.

Manifold Distribution
Manifold distribution encourages self-balancing by creating roughly equal pressure losses across each circuit. The pressure differential across each circuit is the same because the manifold ports are very close together. In order to take advantage of this property, the terminal circuits fed must again be as similar as possible i.e. identical terminal units and similar pipe lengths.

5.2 VELOCITIES
Flow velocities will be determined by the chosen range of acceptable pressure drops per metre pipe length (typically between 100 and 350 Pa/m for main distribution branches). However, it is desirable to achieve velocities within the range of recommended values given in Figure 1.

<table>
<thead>
<tr>
<th>Pipe Diameter (mm)</th>
<th>Velocity (m/s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Minimum Copper/steel</td>
</tr>
<tr>
<td>15-50</td>
<td>0.6</td>
</tr>
<tr>
<td>Over 50</td>
<td>1.25</td>
</tr>
</tbody>
</table>

Table 2: Recommended range of water velocities

Excessive flow velocities may give rise to noise generation and erosion of system components. Very low velocities may reduce the accuracy of flow measurement devices and could fail to prevent the occurrence of static air pockets in the system.

5.3 PUMP SELECTION
The design of a multi-circuit water distribution system should include a calculation of each circuit’s resistance at the design water flow rate. The circuit that is predicted to present the
greatest resistance is known as the index circuit. Usually, but not always, this is the circuit serving the terminal units located furthest from the pump source.

A pump should be selected to operate within the stable part of its characteristic, and be capable of producing between 110% and 115% of the total design flow against the estimated index circuit resistance.

5.4 VARIABLE SPEED PUMPS

It is sometimes argued that systems which use variable speed pumps and two port control valves do not require flow regulation. The belief is that once the two port valves begin to close down, any flow balance achieved when the system was fully open will be lost. Furthermore if system flow rates are out of balance then the system will gradually self-compensate, since high flow regions will heat up or cool down more quickly; then, when the two port valves close down, flow will increase in parts of the system that were originally starved of flow.

In reality this argument does not hold up. A system with unbalanced flows will take much longer to reach design temperatures. Areas that are receiving too much flow will not reach their design temperatures very much faster than if the flows were correct. This is because the heat transfer across most emitters is relatively insensitive to large increases in flow rate. Hence the flow could be double its design value but the heat transfer may only be 10% more. The consequence would be a system that would take much longer to achieve uniform temperatures around the building and which would need to operate for much longer periods.

5.5 SYSTEM CLEANLINESS

Dirt in the system can adversely affect the accuracy of flow measurement devices and therefore system cleanliness is of prime importance. Adequate facilities must be built in at the design stage so that the system can be flushed to remove dirt and jointing materials. Where appropriate strainers should be located to trap circulating dirt particles before they reach small diameter regulating valves and control valves.

5.6 VENTING AND DRAINING

Air trapped within a pipework system can present serious problems during regulation by distorting measured flow rates. These distortions may be due to pump surging, causing rapidly varying flow rates, or air binding of terminal units causing apparent blockages. Alternatively, system air may cause false readings at flow measurement devices due to air pockets in the pressure tapping points.

Facilities must be built into the pipework system to enable all the air to be vented. These facilities can take the form of air bottles, with either manual or automatic air vents, or simple air cocks at the high points in the system and at all plant items and terminal units.

5.7 ACCESS

Adequate space is necessary, not just for installation but also to permit access for commissioning and maintenance. Attention should be given at the design stage to ensure that service ducts and architectural features, such as false ceilings, will be compatible with the degree of accessibility anticipated.
Access to flow measurement devices and regulating valves should be a prime consideration. In particular:

- at least 100 mm clearance from pressure test points must be allowed to enable the manometer tubes to be connected without bending;
- access to double regulating valves must be such that scales and markings are clearly visible;
- the thickness of pipework and ductwork insulation, and the support and bracketing arrangements, must be anticipated;
- the positions of access panels in false ceilings, etc. must be properly co-ordinated with the flow measurement device and regulating valve positions.

6. GUIDELINES FOR VALVE SELECTION

The following general guidelines are provided to assist the designer in the selection and application of flow measurement devices and regulating valves.

6.1 TERMINOLOGY

When selecting valves it is helpful to understand the common terminology that is applied to regulating valves. In particular kv values and kvs values.

Kv

The kv value represents the flow rate through a fully open valve at a temperature between 5°C and 40°C, and measured in cubic metres per hour that will induce a pressure loss of 1 bar (100kPa). Hence the kv value is effectively a measure of the valve’s resistance. Where a valve is close coupled to a flow measurement device, the kv value represents the resistance across the fully open valve and flow measurement device combined.

Using SI units, the pressure drop across a fully open valve can be calculated from the equation:

\[ \Delta P = 1.296 \times 10^6 \left( \frac{Q}{kv} \right)^2 \]  \hspace{1cm} (1)

where \( Q \) = flow rate in l/s, and \( \Delta P \) = pressure loss in Pa

kv values express resistance as an inverse – in other words the greater the valve’s resistance the smaller its kv value. Design engineers are more used to thinking of resistance in terms of the pressure loss coefficient \( \zeta \) (zeta). The pressure loss through any fitting or component can be calculated from the equation:

\[ \Delta P = \zeta \rho \left( \frac{v^2}{2} \right) \]  \hspace{1cm} (2)

where \( \rho \) = fluid density in kg/m\(^3\), \( v \) = velocity in m/s and \( \Delta P \) = pressure loss in Pa.
The higher the pressure loss coefficient, the greater the resistance of the fitting. For convenience, this guide expresses fully open valve resistances in terms of both \( kv \) and \( \zeta \) values based on velocities in mild steel pipes.

**Kvs**

This term applies to the pressure differential across the tappings on a flow measurement device. The “s” denotes “signal”, since it relates to the pressure loss signal measured by the commissioning specialist. For a given flow measurement device with a known \( Kvs \) value the commissioning specialist can calculate flow rate from the pressure loss signal using the following equation:

\[
Q = Kvs\sqrt{\left(\frac{\Delta P}{36}\right)} \quad (3)
\]

where \( Q \) = flow rate in l/s, and \( \Delta P \) = pressure loss in kPa

However, it should be noted that the pressure differential across the tappings is not the same as the overall pressure drop through the device. Because there is an increase in static pressure downstream of the orifice, the overall pressure loss is actually less than the measured pressure drop across the tappings. To determine the overall pressure loss through a flow measurement device, use its pressure loss coefficient \( \zeta \) in equation (2).

### 6.2 SELECTION CRITERIA

When sizing fixed orifice double regulating valves, the following issues should be taken into consideration.

1. Valves should be sized to match the size of the adjoining pipe whenever possible. Cimberio regulating valves are designed to accommodate standard flow ranges for given pipe sizes. Dropping to a smaller than line size valve could risk high pressure losses and excessive velocities through the valve.

2. Prior to sizing the flow measurement device, the type of instrument to be used for measuring the pressure differential must be considered and the upper working limit specified accordingly. The ranges of typical instruments commonly used for measurement of pressure differentials, are as follows:
   - mercury manometer: 1 to 65 kPa or 0 to 125 kPa.
   - flurocarbon manometer: 1 to 4.6 kPa or 0 to 8.8 kPa.
   - differential digital manometer/flowmeter: 1 to 150 kPa.

3. Flow measurement devices should be selected and sized to meet the following requirements at the design flow rate:
   - The minimum pressure: differential signal should be not less than 1 kPa.
Double regulating valves should be selected to ensure that the required pressure drop occurs at valve settings not less than 25% open (to the minimise risk of dirt blockage).

6.2 SELECTION PROCEDURE

1. Produce a system schematic diagram illustrating how the pipes interconnect to provide fluid flow to each terminal unit.

2. From heating and cooling load calculations, determine the design flow rates for all parts of the system.

3. Identify suitable locations for double regulating valves. Valves must be provided in the system wherever it is necessary to adjust the flow rate. This will usually include the following locations:
   - primary headers, main risers, branches and sub-branches
   - terminal branches
   - by-passes from 3-way control valves
   - pump sets
   - boilers and chillers (especially where units are in parallel)
   - zone control circuits incorporating a secondary pump.

4. From the valve selection table (see Table 3), select the valve whose minimum flow rate is closest to, but less than, the design flow rate. If pipes have been sized in accordance within normal velocity and pressure loss limits, then the selected valve will have the same diameter as the adjoining pipes.

5. Having selected the valves, calculate the pressure losses across those valves in the index circuit. These pressure losses need to be taken into account when sizing the pump. To calculate the pressure drop across the fully open valve use the equations provided under section 6.1 above.

6. For those valves that are at the beginning of branches or which are close to the pump, check that the design pressure losses across them will not exceed their maximum balancing pressure. The design pressure drop across each valve is sometimes referred to as the residual pressure and is the difference between the pressure drop around the furthest branch and the one in question. Figure 7 explains how residual pressure can be calculated.
<table>
<thead>
<tr>
<th>Nominal Diameter (mm)</th>
<th>DRV, FMD or DRV+FMD</th>
<th>Minimum Flow Rate (l/s)*</th>
<th>Model</th>
<th>Maximum Balancing Pressure (kPa)</th>
<th>$\xi$</th>
<th>$kw$</th>
<th>$kws$</th>
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<tbody>
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<td>-</td>
<td>88.7</td>
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<td>6.1</td>
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Table 3: Valve Selection Table (Cimberio Valves)
7. Having calculated the required residual pressure, check that its value is less than the valve’s maximum balancing pressure. The maximum balancing pressure is the pressure drop across the valve at its 25% open position. A simple equation to calculate the maximum balancing pressure for each valve can be read from Table 3. If the residual pressure exceeds a particular valve’s maximum balancing pressure, it may be necessary to select 2 valves, and install them in series so that each one can remove half of the total pressure loss.

8. Having selected all of the valves, the selection information should be recorded in the form of a table cross-referenced to the relevant specification clauses and drawings. The information should include:

- Manufacturer’s model and reference numbers
- Valve sizes and kv or kvs values
- Intended locations
- Design flow rates
- Anticipated pressure loss signals at design flow rates

![Residual Pressure Diagram](image_url)
7. MEASURING FLOW RATE

In order to establish the flow rate through a fixed orifice double regulating valve it will be necessary to measure the pressure differential across the orifice. Having measured the pressure differential, and knowing the orifice kvs value, the flow rate can then be calculated using the following equation:

\[ Q = \text{kvs} \sqrt{\frac{\Delta P}{36}} \]

where \( Q \) = flow rate in l/s, and \( \Delta P \) = pressure loss in kPa

Alternatively, for Cimberio valves, flow rate can be read directly from pressure loss versus flow rate graphs contained in the Commissioning Valve brochure.

Pressure differential can be measured using a manometer. The two most common types of manometer in use are the fluorocarbon/mercury manometer and the electronic digital manometer. The function and operation of the fluorocarbon/mercury manometer is described in the following section.

7.1 FLUOROCARBON/MERCURY MANOMETER

The fluorocarbon or mercury manometer indicates pressure by the height of a column of fluorocarbon or mercury. The instrument is simple, has no moving parts, and regular calibration is not required. Provided certain basic procedures are followed, the instrument will give reliable and reproducible readings.

A good quality manometer will incorporate the following features:

- a large fluid reservoir with means of zero adjustment
- a safety chamber to reduce the risk of blowing the mercury out of the manometer if the installation pressure is greater than the range of the manometer
- interchangeable connections for use on various pipe and flow measurement device tappings
- sealable couplings to prevent loss of water from the manometer lines
- a valve chamber for purging air out of the manometer and associated pipework
- colour coded high and low pressure connecting lines (red/high pressure, blue/low pressure).

The following routine is used when setting up to take measurements with the fluorocarbon/mercury manometer:

1. Ensure that the manometer and hoses are suitable for the static pressure and temperature in the system. This is particularly important with differential pressure measurement. The differential may only be some 6 kPa but the pressure with respect to atmospheric on the
manometer could be in excess of 500 kPa in a high rise building or pressurised high temperature hot water system.

2. Ensure that the manometer is of a suitable range to measure the anticipated maximum differential pressure.

3. Support the manometer firmly in a vertical position so that it cannot easily be dislodged.

4. Ensure that all the manometer chamber by-pass valves are firmly closed.

5. Connect the appropriate couplings (binder probes) to the manometer lines.

6. Connect the manometer to the high pressure side of the flow measurement device.

7. Holding the low pressure manometer line over a bucket or drain, open the manometer bypass valve.

8. Open the low pressure and high pressure chamber valves and allow water to flow through the connecting lines and into a bucket of water until all air bubbles are expelled.

9. Isolate the manometer lines from the flow device by closing the by-pass high pressure and low pressure valves. Connect the low pressure coupling to the low pressure test point, open its isolating valve and then reopen the by-pass valve. Zero the manometer by moving the scale against the meniscus.

Figure 8: Fluorocarbon/mercury manometer
10. Re-open the high pressure and low pressure valves.

11. Slowly close the by-pass valve, watching the fluorocarbon/mercury. When the valve is fully closed the differential pressure can be read.

12. To disconnect the manometer open the bypass valve, close the high pressure and low pressure chamber valves, re-close the bypass valve. Close the isolating valves on the pressure points, then carefully disconnect the manometer lines from the flow measurement device.

8. FLOW REGULATION PROCEDURE

The on-site regulation of a water distribution system involves two basic processes:

1. The adjustment of branch regulating valves to obtain flow rates that are in correct ratio to each other. This is achieved by the technique of proportional balancing.

2. The adjustment of the total flow rate generated by the pump to obtain the design flow rate. This is achieved either by throttling down the pump regulating valve, by varying the pump speed, or by substituting the pump impeller, as appropriate, and as agreed with the design engineer.

8.1 PROPORTIONAL BALANCING

The technique of proportional balancing is accepted as the most appropriate method of effectively regulating distribution systems.

Consider a branch pipe (Figure 9) with several terminal units. The flow of water through each terminal represents a certain proportion or percentage of the total flow in the branch. Unless the terminal branch regulating valves are altered these proportions will remain the same, whatever the flow rate in the main pipe.

![Figure 9: Basis for proportional balancing](image-url)
To balance one terminal unit against another, therefore, it is only necessary to adjust the regulating valves so that the terminal units share the flow in the correct proportions. It does not matter what the actual flow rate is at the time. When the main flow from the pump is regulated to its design flow rate, each terminal unit should also be passing its design flow, since each has been set to take its correct proportion.

8.2 INDEX CIRCUIT

The index circuit is the circuit that, with the system in an unbalanced state, exhibits the greatest resistance to flow. It can be identified by calculation as the circuit with the highest pressure loss around it when design flow rates are assumed. On site it can be identified by flow measurement as the circuit for which the ratio of measured flow to design flow rate is lowest.

All systems have a single overall index circuit against which the pump pressure is calculated. Furthermore, for any branch serving sub-branches, there will be an index sub-branch. Similarly each sub-branch may serve a number of terminal branches, one of which will be the index terminal branch.

If all branches are of equal resistance, the main system index circuit is likely to be from the pump to the most remote terminal, since this circuit has the longest pipe lengths. Similarly, sub-branch index circuits are likely to be from the start of the sub-branch to the most remote terminal they serve. However, if terminal branch resistances vary then the system index and branch indexes will not necessarily coincide with the most remote terminals. The location of each index will then depend on which circuit has the highest combination of pipe and terminal branch pressure losses.

As the circuit starting with the highest resistance, there is no need to regulate flow at an index. At the end of the balancing process, the index circuit should always have a fully open double regulating valve.

8.3 PROPORTIONAL BALANCING PROCEDURE

![Figure 10: Proportional balancing procedure](image-url)
The balancing procedure must always start from the most remote branch and work back towards the nearest. Hence for the system shown in Figure 10, the flow rates to terminal branches T3, T2 and T1 would each be balanced in turn against the flow at the index, T4.

The balancing procedure is as follows:

1. Using the fixed orifice device at the main branch, measure the total flow entering the circuit. Ensure that this flow rate is between 110% and 120% of its design flow rate. It may be necessary to close down other branches to achieve this.

2. Using the fixed orifice device on each terminal, measure the flow rates through each terminal branch. For each terminal branch calculate the % design flow rate:

   \[
   \text{% design flow rate} = \left( \frac{\text{measured flow rate}}{\text{design flow rate}} \right) \times 100
   \]

   If the signals at any of the flow measurement devices are below the measurement range of the device (i.e. less than 1kPa), further increase the total flow rate entering the branch by closing down adjacent branches.

3. Identify the index terminal branch. This will be the one with the lowest % design flow rate. Usually, but not always this will be the end branch (furthest from the pump). If the end branch is not the index, then close its regulating valve until its % design flow rate is approximately 10% less than that at the true index (so that the end branch becomes an artificial index). This needs to be done whilst simultaneously measuring the flow in the true index, since its flow will change as the end branch is adjusted.

4. Connect a manometer to the fixed orifice device in the end terminal branch. Working back towards the nearest branch, adjust each terminal branch regulating valve until its % design flow rate becomes equal to that at the end sub-branch. This needs to be done whilst simultaneously measuring the flow rate at the end sub-branch since its flow will change as upstream valves are adjusted.

5. Having achieved equal % design flow rates for each of the sub-branches, the sub-branch flow rates are now balanced. The balance cannot be disturbed by the adjustment of upstream valves. Hence, upstream branches can be balanced in exactly the same way.

6. Once the entire system has been balanced, adjust the flow from the pump to 110% of the total design flow rate for the system. All branches and sub-branches should now have flow rates close to their 100% design values.

8.4 REPORTING

Having achieved an accurate balance of flow rates, each of the double regulating valves can be locked in position. For Cimberio regulating valves, this is achieved by opening the end cap to reveal an allen key operated locking mechanism. By tightening the screw, the valve is locked in the set position so that it is possible to close the valve but on re-opening the valve will not open beyond the locked position. Hence the flow balance is retained.

As a record for future system design checking, fault finding and maintenance, it is also essential that the original valve settings and measured flow rates are recorded in the form of a table.